

KAMINENI INSTITUTE OF MEDICAL SCIENCES

Sreepuram, Narketpally - Nalgonda (Dt), Telangana - 508 254

Internal Quality Assurance Cell (IQAC)

Date: 06.01.2025,
Monday.

Agenda

IQAC Meeting to be held on 16.01.2025

All members of the Internal Quality Assurance Cell (IQAC) are hereby notified that the IQAC meeting for the **3rd Quarter of the Academic Year 2024-2025**, covering the period from **January 2025 to March 2025**, will be held as scheduled.

Date of Meeting: 16.01.2025 (Thursday)

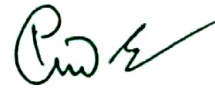
Venue: IQAC Meeting Hall (Opposite the Principal's Chamber)

Agenda items:

1. Confirmation of the minutes and Action Taken Report of the IQAC meeting held on 14.10.2024.
2. Report on the Faculty Development Programme (FDP) on Mentor-Mentorship conducted by the Medical Education Unit (MEU).
3. Status of submission of AISHE particulars and receipt of the AISHE certificate for KIMS, Narketpally.
4. Extension of Library timings up to midnight in view of the upcoming I & II MBBS internal examinations and vigilance by hostel wardens.
5. Display of the Academic Calendar of Guest Lectures / CPD / Integrated Teaching and Clinical Meetings for the year 2025.
6. Preparedness for the upcoming KNRUHS Postgraduate practical examinations.
7. Preparedness for the NABH inspection.
8. Proposal for constitution of a Research Club with a Chairperson, Ethics Committee members, Thesis Review Committee members, and representatives from Surgical, Medical and Non-clinical branches.
9. Performance Management System presentation, submission of Annual Department Data.
10. Any other item with the permission of the Chair.


IQAC COORDINATOR




IQAC CHAIRPERSON

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Minutes of IQAC meeting held on 16.01.2025

Coordinator welcomed the chairperson and all IQAC members for the meeting and initiated the discussion as per the agenda.

1. Minutes and ATR of the IQAC meeting held on 14.10.2024 were read and confirmed without modifications.
2. The FDP on Mentor-Mentorship, conducted by the MEU with Dr. Vishwak Reddy, Dr. Sravanthi and Dr. Sai Leela as resource persons, was reviewed and found useful; it was decided to institutionalise similar FDPs periodically.
3. Coordinator informed the house that AISHE particulars have been successfully submitted and the AISHE certificate has been received for the institution.
4. It was confirmed that Library timings have been extended till midnight ahead of the internal examinations, and hostel wardens have been requested to keep vigil on student activity.
5. The Academic Calendar for 2025, covering Guest Lectures, CPD, Integrated Teaching and Clinical Meetings, was displayed and adopted by the house.
6. Preparedness for the upcoming KNRUHS PG practical examinations was reviewed; HODs were requested to complete necessary arrangements.
7. It was noted that the institution was ready for the NABH inspection and that the inspection dates were awaited. HODs were requested to keep the required cases and documentation ready and to nominate interns, postgraduate students and faculty members for the inspection process.
8. The proposal for constitution of a Research Club was discussed; it was agreed that the Principal and Vice-Principal (Academics) would constitute the committee and draft guidelines for its formation and role.
9. The house was apprised of the Performance Management System presentation by the AGM (HR) and the requirement to submit Annual Department Data by the end of January 2025.
10. No other item was raised by the members.


IQAC COORDINATOR




IQAC CHAIRPERSON

KAMINENI INSTITUTE OF MEDICAL SCIENCES

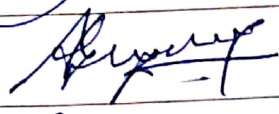
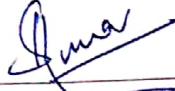
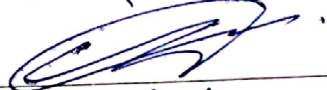
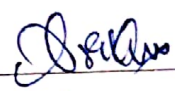
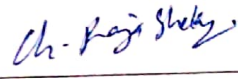
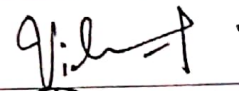
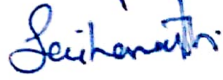
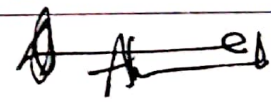
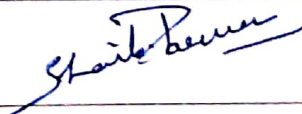
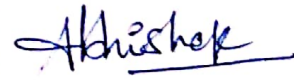
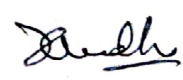
Sreepuram, Narketpally, Nalgonda District, Telangana - 508 254

INTERNAL QUALITY ASSURANCE CELL (IQAC) ATTENDANCE SHEET

Date of Meeting: 16.01.2025

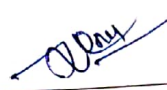
Time: 11:00 AM

Venue: IQAC Meeting Hall

Sl. No.	Name and Institutional designation	NAAC category / IQAC responsibility	Signature
1	Dr. Babasaheb Laxmansing Kudagi Principal	Chairperson Head of Institution	
2	Dr. P. V. Rama Mohan Medical Superintendent, KIMS Hospital	Senior Administrative Officer	
3	Dr. B. Ranga Rao Vice-Principal	Senior Administrative Officer / Criteria VI	
4	Dr. S. Raj Kumar PG Coordinator	Teacher Representative / Criteria I	
5	Dr. Nitin Fal Desai Professor & HOD, Biochemistry	Teacher Representative / Criteria II	
6	Dr. Ch. Vijay Bhaskar Reddy Professor & HOD, DVL	Teacher Representative / Criteria III	
7	Dr. Ch. Anil Kumar Professor & HOD, Orthopaedics	Teacher Representative / Criteria IV	
8	Dr. Ch. Rajashekar Associate Professor, ENT.	Teacher Representative / Criteria V	
9	Dr. Vishwak Reddy Professor & HOD, Psychiatry	Teacher Representative / Criteria VII	
10	Dr. (Col) M.E Luther Director Kamineni Education Society	Management Nominee	
11	Dr. P. Vittal Babu Vittal Hospital Nalgonda	Local Society Nominee	
12	Mr. Y. Hemanth Reddy MBBS Student	Student Nominee	
13	Dr. Ahmed Junaide, KIMS Alumni Association	Alumni Nominee	
14	Mrs. SK. Parveen	Employer Nominee	
15	Dr. Abhishek Clinical Medical Manager, Novo nordisk company, Hyderabad.	Industrialist Nominee	
16	Mr. K. Madhu, Parent	Stakeholder Nominee	

KAMINENI INSTITUTE OF MEDICAL SCIENCES

Sreepuram, Narketpally, Nalgonda District, Telangana - 508 254

No.	Name and Institutional designation	NAAC category / IQAC responsibility	Signature
17	Mr. P. Venu Senior Executive	Supervisor	
18	Dr. Sateesh K. Professor & HOD, Microbiology	IQAC Coordinator (Medical Part &Part-A)	


IQAC COORDINATOR




IQAC CHAIRPERSON

KAMINENI INSTITUTE OF MEDICAL SCIENCES

Sreepuram, Narketpally – Nalgonda (Dt), Telangana – 508 254

Internal Quality Assurance Cell (IQAC)

Action Taken Report

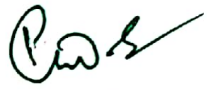
Action Taken Report on Minutes of Meeting held on 16.01.2025

Date: 03.03.2025 (Monday)

1. Minutes and ATR of previous meeting: Confirmed and circulated.
2. FDP on Mentor–Mentorship: Attendance and feedback recorded with MEU; periodic FDPs added to the academic calendar.
3. AISHE certificate: Received and filed with the Principal's office.
4. Extended Library timings: Implemented through the examination period; hostel wardens confirmed compliance.
5. Academic Calendar 2025: Circulated to all departments and uploaded on the college website.
6. KNRUHS PG practical examinations: Conducted as scheduled with full departmental cooperation.
7. NABH inspection readiness: Required cases and documentation were kept ready; interns, postgraduate students and faculty members were nominated; inspection dates were awaited from NABH.
8. Research Club: Committee constituted by the Principal and Vice-Principal (Academics); departments subsequently submitted proposals for departmental research projects.
9. Performance Management System / Annual Department Data: PMS format finalised in consultation with IIR; Annual Department Data formats circulated.
10. Any other item: No action required.


IQAC COORDINATOR




IQAC CHAIRPERSON